

GRANT GUIDELINES FOR LAY ENDOWMENT FUND

The Endowment Fund for Lay Leadership is a fund to promote continuing Catholic education among the laity of the Diocese of Springfield-Cape Girardeau. By definition, Catholic education refers to formal training in the many disciplines which affect the Church in southern Missouri: theology, music, liturgy, religious education, evangelization, family life, youth ministry, etc.

1. Grant money may be requested for registration, fees and educational material. (Brochures or flyers on workshops or conferences should be attached to all request forms.)
2. Requests including room, board and transportation may be considered after requests for approved educational needs are distributed.
3. Requests for money for accredited courses will be considered on an individual basis and exclude professional degrees (e.g. a pursuit of B.A. or M.A.).
4. When money is limited, equal consideration will be given to individual, parish and regional requests. Regional requests may be given priority.
5. A second year request for a continuing workshop or seminar may be given priority.
6. All grantees are required to return an evaluation form regarding the workshop or conference attended.
7. All unused grant money must be returned to the diocese and the Endowment Fund.
8. When funds are not available from other sources, grant money may be requested for diocesan sponsored conferences or workshops.
9. Regions or parishes who have not requested money in the recent past will be given first consideration.

Guidelines Revised in August, 2006