

ADULT GUIDELINES, LIABILITY & WAIVER FORM

Name _____

Home Address, City & State _____

Home Phone _____ Cell Phone _____

EMERGENCY CONTACT:

Name _____ Cell Phone _____

Home Phone _____ Business Phone _____

ALTERNATE EMERGENCY CONTACT:

Name _____ Cell Phone _____

Home Phone _____ Business Phone _____

You should be aware of the following medical conditions _____

I am taking the following medications _____

I am a member of: American Heritage Girls Troop # _____ Boy Scout Troop #: _____

Cub Scout Pack #: _____ Girl Scout Troop #: _____ Trail Life USA Troop #: _____

I understand that as a chaperone, I set an example for the young people who participate in the Catholic Scouting Retreat and that the following is expected and required of me as a chaperone:

- All adult chaperones are responsible for helping to enforce the event code of behavior and should use it as a guide for their own behavior.
- Adult chaperones must be at least 21 years old.
- Parish adult chaperones are expected to refrain from drinking alcoholic beverages while responsible for the youth, during travel to and from the event, as well as during the event.
- The possession or use of illegal drugs by any individual will not be tolerated.
- An event may possess no weapon of any kind.

The following are suggestions and guidelines for your role as a chaperone for this event:

- The ratio for adult chaperones to youth is one adult for every six youth, with a minimum of 2 adults.
- Adults, as well as youth, are expected to attend all event activities.
- During all event activities, and especially other social activities, adult chaperones should be available in the area where the activity takes place to supervise all youth.
- Leaders may choose to assign chaperones to particular youth during the event who will be responsible for their behavior.
- Adult chaperones should review the code of behavior with young people, and also help orient them to the event layout so they can find activities.
- Adult chaperones are responsible for enforcing the event curfew and for keeping noise to after quiet time . Adult chaperones or group leaders do not have the authority to extend curfew.
- If an adult chaperone must go into a sleeping room with youth, especially of the opposite sex, it is required that a second adult chaperone (of the same sex as the youth) be present with them.
- Adults are asked not to go anywhere during the event where the youth may not go with them (i.e. bars, etc.).

I, as an adult attending this event, agree to abide by these guidelines and will hold the Diocese of Springfield-Cape Girardeau harmless from any failure to follow these procedures and for any other matter arising out of or in connection with this event.

Adult Chaperone/Leader

Date

All adults must be in compliance with Diocesan Safe Environment Policies. Event organizers are required to confirm compliance BEFORE the event begins.

Safe Environment Status for Adults:

- Attended Virtus Session Signed 2017-2018 Code of Conduct Current Background Check on file.

For policy and forms, visit <http://dioscg.org/index.php/about/child-youth-protection/> or call the Catholic Center, 417-866-0841.