



Online/Hybrid Training

By means of the internet, the Christian message can reach “to the ends of the earth” (*Acts 1:8*)

Pope Francis – 48th World Communications Day

08/20 AND 09/03/2020

ECYF Office – Catholic Center



AGENDA

- 1. Safety Environment Requirements Guidelines**
Parental Forms
- 2. Google Classroom**
How to create one
How to “invite students”
How to post assignments
- 3. Pros/Cons of Google Meet & Zoom**
- 4. Introducing Google Meet**
- 5. Introducing Zoom**
- 6. Questions? Comments?**

OPENING PRAYER

May the image of the Good Samaritan who tended to the wounds of the injured man by pouring oil and wine over them be our inspiration.

All: Let our communication be a balm which relieves pain and a fine wine which gladdens hearts.

May the light we bring to others not be the result of cosmetics or special effects, but rather of our being loving and merciful “neighbours” to those wounded and left on the side of the road.

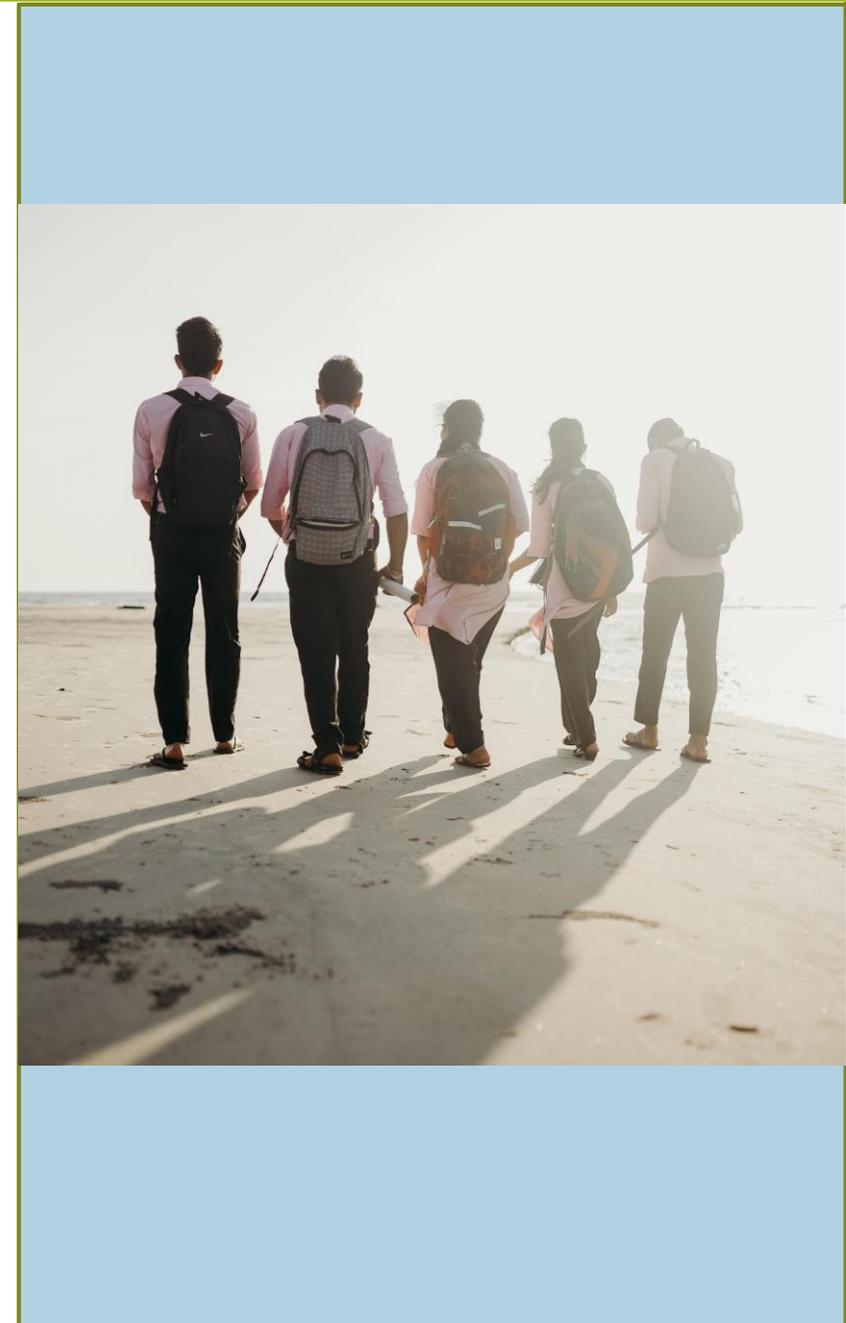
All: Let us boldly become citizens of the digital world.



The Church needs to be concerned for, and present in, the world of communication, in order to dialogue with people today and to help them encounter Christ.

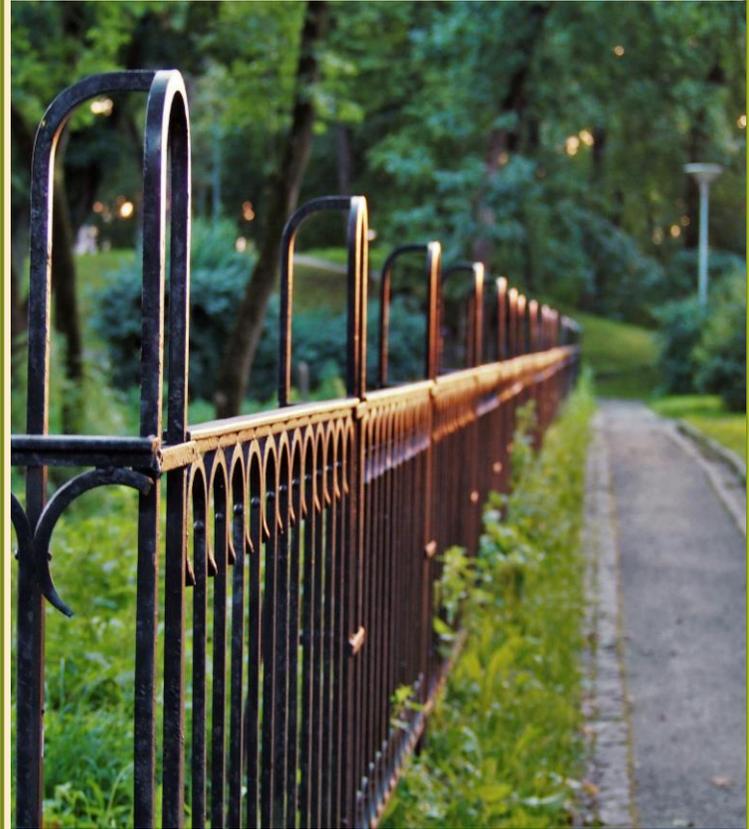
She needs to be a Church at the side of others, capable of accompanying everyone along the way. The revolution taking place in communications media and in information technologies represents a great and thrilling challenge

All: May we respond to that challenge with fresh energy and imagination as we seek to share with others the beauty of God. Amen.



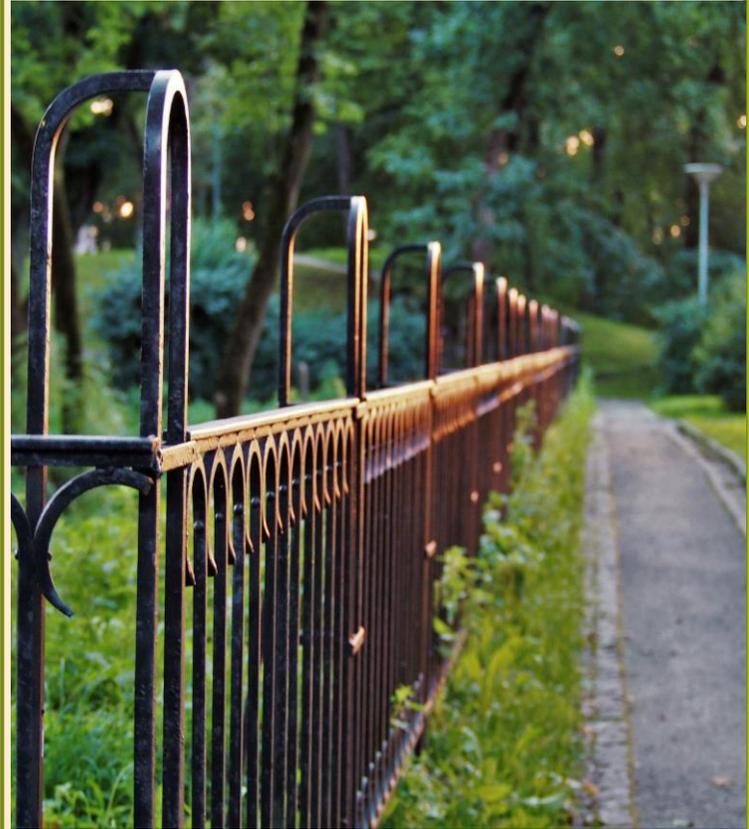
Safety Environment Requirements

1. All catechists and ministry leaders must adhere to the “Diocesan Policy and Guidelines for Use of Technology, Email, and Social Media.” A copy should be given to parents.
2. Two Virtus-trained adults present in online session
3. Online session and communication is to START after 8am and END before 9pm
4. No direct messaging or private chat between students and adults.
5. If sessions are recorded, parental consent is needed.
6. Meeting space is to be professional, prayerful, and to be in public spaces of their homes. Avoid personal spaces!



Safety Environment Requirements

7. Posted pictures need parental permission and names are to be removed.
 8. Continual communication with parents on content of sessions and platforms used.
- **Catechists** submit username and password of their Google Classroom/Meet/Zoom and any online platform utilized to the parish DRE or pastor. These usernames and passwords are to be kept locked in the parish safety environment filing cabinets.
 - **DRE/CRE/Youth Leaders** are to submit their usernames and passwords to the pastor.
 - **DRE/CRE/Youth Leaders** are to collect parental consent form.



SETTING UP & UTILIZING



Google
Classroom

Top 3 Reasons



1. To send announcements, post assignments, share videos VS.

Sending an email

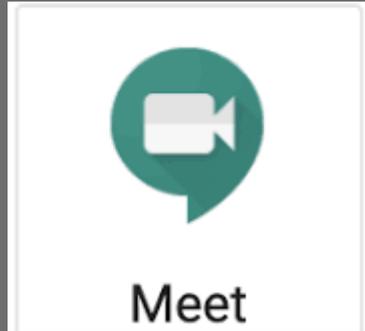
2. To invite/add students VS.

Sending an email, texting, FB

3. To “return assignments”, make comments, allow students to “discuss” with each other VS.

Sending an email, texting





PROS/CONS



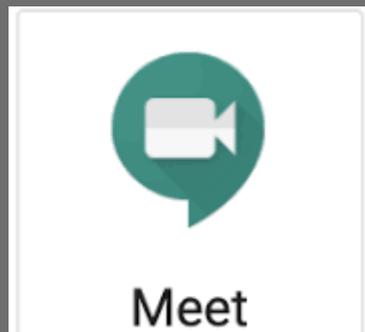
Google Meet

1. Known for secure connection
2. Do not need to download any software
3. Anyone can join at any time
4. Has close caption
 1. Cannot self-record if using personal account
 2. Self – seen as a tiny square in the top corner
 3. When presenting/screen-sharing, one cannot see the rest of the class.
 4. Students can stay on AFTER you leave the class.





PROS/CONS



Zoom

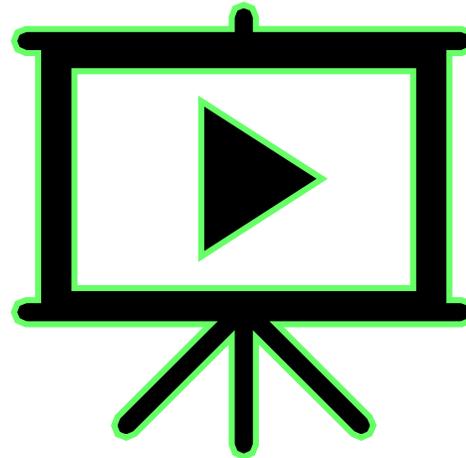
1. Possesses many features: Waiting Room, "Raising Hand", Breakout Rooms, Recording
2. See yourself and others in "equal sizes"
3. Limit screen-sharing, allow students to un-mute themselves, students cannot mute others
4. When you (the teacher/organizer), leave the session, the class closes down for everyone.
 1. Be vigilant with classroom settings
 2. Had troubles in the past with privacy
 3. Will need to download their app
 4. Free plan is 40 min only



SETTING UP & UTILIZING



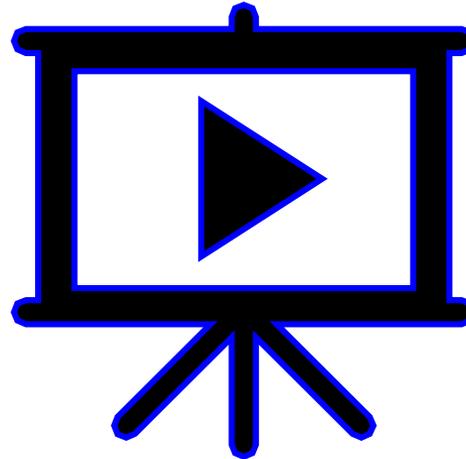
Meet



SETTING UP & UTILIZING



zoom



Best Practices for Creating a Faith Formation “Environment”

1. Always begin and end with prayer!
2. Check lighting.
3. Pay attention to “space” (DC #222)
4. Dress as if teaching.
5. Send questions/video beforehand. Allow online time for questions/discussion.
6. Be understanding of technical glitches, lapse in communication, screen “burn-out”



Question & Answer



ENDING PRAYER



*O **Mary**, woman and mother, you wove the divine Word in your womb, you recounted by your life the magnificent works of God.*

***Listen to our stories**, hold them in your heart and make your own **the stories that no one wants to hear**. Teach us to recognize the good thread that runs through history.*

*Look at the tangled knots in our life that paralyze our memory. **By your gentle hands**, every knot can be untied.*

*Woman of the Spirit, mother of trust, **inspire us** too.*

***Help us build stories** of peace, stories that point to the future. And show us the way to live them together. **AMEN**.*