

# *DCCW Leadership Commission Chair*

## **LEADERSHIP COMMISSION CHAIR**

The Leadership Commission provides organizational development, leadership training, public relations resources, and publications to ensure the successful organization and management of the Council and its programs. A further aim of the Leadership Commission is to establish our organization as a leader in the Catholic Church and our local, state, national, and world communities. The National Council of Catholic Women has led the way with programs that recognize the basic human dignity of all persons, such as those on domestic violence and human trafficking. We must continue to take a leadership role in protecting the dignity of life and respect for life from conception to natural death. (p.87 NCCW Resource Manual)

### ***Diocesan Leadership Commission Chair:***

Promote and facilitate activities to increase membership, such as Council Sunday and other forms of membership drives. Implement ways to communicate with members and non-members, for example, bulletin announcements, new releases, affiliation newsletters, and flyers (emails, Facebook).

- Plan programs for monthly meetings.
- Handle protocol issues.
- Facilitate hospitality.
- Encourage members to attend regional and diocesan training days, workshops, and conventions.
- Promote the use of NCCW materials such as:
  - Membership materials from the NCCW website
  - Catholic Woman magazine
  - Bulletin Board
  - NCCW Connect newsletter
  - WE ARE CALLED TO WITNESS
  - FOLLOW ME, Called to Serve, Chosen to Lead
  - Conference Calls
  - Leadership Role Summary
  - Programs
  - Publicity
  - Protocol
  - Hospitality
  - Communication
  - Membership Recruitment

### **RESOURCE DOCUMENTS:**

- [FOLLOW ME: CALLED TO SERVE, CHOSEN TO LEAD](#)

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### **10 Things that the Leadership Commission Can Do:**

1. Obtain a copy of the NCCW Guidance and Resources Manual and become familiar with the contents.
2. Be organized and plan ahead. Comply with deadlines.
3. Prepare a directory. This directory should include a calendar for the current year, a copy of the NCCW bylaws, a copy of the local organization's bylaws, Standing Rules, job descriptions, and any other pertinent information for your CCW organization.
4. Be a team player! Support, affirm, and converse with the other Commission Chairs as frequently as possible. Keep up with the actions of these commissions to be current and knowledgeable to the members of your CCW.
5. Contact diocesan offices and introduce yourself to your diocesan news editor and other diocesan staff members. Request information about upcoming events, speakers, or programs your Council of Catholic Women members might be of interest to.
6. Provide training for parish leaders, deanery officers, and Commission chairs to explain the goals of the Diocesan Council of Catholic Women and the program of the National Council of Catholic Women.
7. Promote Council of Catholic Women Sunday in your parishes. This will inform parish members about the Council and the advantages of being a member of the National Council of Catholic Women.
8. Delegate responsibility. This creates an opportunity for other women to become involved and may motivate them to take leadership roles in the future.
9. Listen to the members of your Council. Welcome new members with a smile and a listening ear.
10. Take time to enjoy your term as chairperson. Have an enjoyable time – this will show in the work you do.