

MEMORANDUM

DATE: September 29, 2023

TO: Pastors

FROM: Deacon Rob Huff, Chancellor

SUBJECT: 2023 Status Animarum Forms and Parish (Mission) Profiles

I want to express our appreciation for how quickly everyone turned in their information last year. This was extremely helpful in getting the report to Rome on time. I hope that everyone will do the same this year.

Attached are fillable copies of the Annual Status Animarum form along with Baptism, Marriage, and Confirmation Registers. The information requested is for the year ending October 31, 2023. You will also want to keep a copy of the completed forms at your parish.

THESE FORMS ARE DUE: December 1, 2023

You must complete these forms to the best of your knowledge and return them to our office. The information is required in our annual reports to Rome.

Please either place the correct number or “unknown” in each blank. Please put a zero on the appropriate line if the answer is zero. If a line is left blank, then we will assume you meant to write a zero. Also, please return all Baptism, Marriage, and Confirmation Registers, even if you did not celebrate any of these sacraments in a parish or mission. If no sacraments were celebrated, write “none.” **Pastors must sign all forms before returning them to our office.**

Also, I want to remind everyone that we ask that you only fill out the information that has changed on the Parish (Mission) Profile fillable form. Please remember The Parish (Mission) Profiles are kept on file at The Catholic Center and used by various departments. The information helps us identify and allows us to meet the needs of each parish. While the Status Animarum form provides the information required by Canon Law, this additional information is helpful to those ministering locally. Please complete the questions as best you can and return this form by December 1, 2023.

Please call Kim Brayman at the Catholic Center if you have questions about any of the forms. Thank you very much for your time in completing these requests. The information provided is critical for future planning.